

Individual Executive Member Decision

Title of Report:	Traffic Management and Road Safety Programme 2013/14
Report to be considered by:	Individual Executive Member Decision
Date on which Decision is to be taken:	21 March 2013
Forward Plan Ref:	ID 2608

Purpose of Report: To seek approval of the Traffic Management and Road Safety Programme 2013/14.

Recommended Action: That the Executive Member for Planning, Transport Policy, Property, Highways & Transport (Operational) approves the Programme.

Reason for decision to be taken: To ensure that the programme is approved at the same time as the Councils Capital Programme and is in place for the financial year 2013/14.

Other options considered: N/A

Key background documentation:

Portfolio Member Details	
Name & Telephone No.:	Councillor Keith Chopping - (0118) 983 2057
E-mail Address:	kchopping@westberks.gov.uk

Contact Officer Details	
Name:	Andrew Garratt
Job Title:	Principal Traffic & Road Safety Engineer
Tel. No.:	01635 519491
E-mail Address:	agarratt@westberks.gov.uk

Implications

Policy: The recommendations within this report accord with existing Council policy.

Financial: None arising from this report because the Traffic Management and Road Safety Programme is funded from the Councils Revenue and Capital Programmes, which provisionally total £302,420 and £260,000 respectively.

Personnel: None arising from this report.

Legal/Procurement: None arising from this report.
Environmental: None arising from this report.
Property: None arising from this report.
Risk Management: None arising from this report.
Equalities Impact Assessment: EIA Stage 1 attached as Appendix A.

Consultation Responses

Members:

Leader of Council: Councillor Gordon Lundie – will be consulted prior to Individual Decision meeting and any comments will be verbally reported before the Decision is made.

Overview & Scrutiny Management Commission Chairman: Councillor Brian Bedwell - will be consulted prior to Individual Decision meeting and any comments will be verbally reported before the Decision is made.

Ward Members: All Councillors will be sent a copy of the report prior to the Individual Decision meeting and any comments will be verbally reported before the Decision is made.

Opposition Spokesperson: Councillor Keith Woodhams will be consulted prior to Individual Decision meeting and any comments will be verbally reported before the Decision is made.

Local Stakeholders: N/A

Officers Consulted: Mark Edwards, Mark Cole

Trade Union: N/A

Is this item subject to call-in.	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval	<input type="checkbox"/>	
Delays in implementation could have serious financial implications for the Council	<input type="checkbox"/>	
Delays in implementation could compromise the Council's position	<input type="checkbox"/>	
Considered or reviewed by O&SMC or associated Task Groups within preceding six months	<input type="checkbox"/>	
Item is Urgent Key Decision	<input type="checkbox"/>	

Supporting Information

1. Background

1.1 The purpose of this report is to seek approval of the Traffic Management and Road Safety Programme 2013/14. The programme needs to be approved at this time so that it runs alongside the Councils Capital Programme and is in place for the financial year 2013/14.

1.2 Approximately 50% of the work undertaken by the Traffic Management and Road Safety Team is planned and consists of schemes that are approved by the Council during March as part of the Capital Programme. These schemes are identified under the following work areas:

- School Safety Programme.
- Local Safety Schemes.
- Network Signing Schemes.
- Parking Schemes.
- Speed Limit Review.
- Section 106 Schemes.
- Safety Campaigns.
- Road Safety Events.

1.3 Due to the nature of the work undertaken by the Traffic Management and Road Safety Team many schemes cannot be identified in advance as they are requested throughout the year by Members, in correspondence with stakeholders, at Neighbourhood Action Groups or from maintenance inspections. These schemes fall within the following work areas:

- Assessment Reports – Traffic Assessments, Home to School Assessments and School Crossing Patrol Assessments.
- Road Marking Maintenance.
- Road Signing Maintenance.
- Temporary Traffic Regulation Orders – i.e. Road Closures.
- Petition Reports.
- Rechargeable Schemes – i.e. Tourist Signs, Access Protection Markings.
- Vehicle Operators Licences – Assessment and attending Public Inquiries.
- Letters & E-mails requiring a response.
- Telephone enquiries.

- 1.4 A programme of schemes for 2013/14 based on the level of work completed in previous years is provided in Appendix B.
- 1.5 At the end of March 2013 it is expected that approximately 96% of the 353 schemes and projects listed in the 2012/13 works programme will be completed. This includes an additional 33 schemes and projects that were not originally identified as part of the works programme.
- 1.6 Delivery of the works programme for 2013/14 is based on a fully resourced Traffic Management and Road Safety Team. The precise number of schemes to be delivered within the programme is dependant on the detail of what is actually required when the individual schemes are developed. This programme is therefore a desirable outcome subject to sufficient funding being available from various funding sources. Any variations will be agreed with the Executive Member for Planning, Transport Policy, Property, Highways & Transport (Operational).

2. Conclusions

- 2.1 Given the high volume of work and the available resources to deliver it the prioritisation of work is important. The Traffic Management and Road Safety programme for 2013/14, which includes an estimated number of schemes for unplanned work in response to the various stakeholder's requests, is shown in Appendix B. This is based on the level of work completed in previous years.
- 2.2 If the programme is approved it will commit a fully resourced Traffic Management and Road Safety team for the year. Any variations to the programme resulting from changed priorities will require the approval of the Executive Member for Planning, Transport Policy, Property, Highways & Transport (Operational) and may result in reprogramming of some schemes.

3. Recommendations

- 3.1 That the Traffic Management and Road Safety Programme 2013/14 as shown in Appendix B is approved.

Appendices

Appendix A – EIA Stage 1

Appendix B - Traffic Management and Road Safety Programme 2013/14

APPENDIX A

Equality Impact Assessment – Stage One

Name of item being assessed:	Traffic Management & Road Safety works programme – 2013/14
Version and release date of item (if applicable):	15 February 2013
Owner of item being assessed:	Andrew Garratt – Principal Traffic & Road Safety Engineer
Name of assessor:	Andrew Garratt
Date of assessment:	15 February 2013

1. What are the main aims of the item?
<p>The main aim of this item is for the approval of the Traffic Management and Road Safety works programme for 2013/14.</p> <p>The programme consists of many different types of schemes/projects and any requiring an Individual Decision report will have an EIA attached at that stage.</p> <p>For the schemes/projects that do not require an Individual Decision, the appropriate groups will be considered as part of the design and implementation process.</p>

2. Note which groups may be affected by the item, consider how they may be affected and what sources of information have been used to determine this. (Please demonstrate consideration of all strands – Age, Disability, Gender, Race, Religion or Belief and Sexual Orientation.)															
<table border="1"> <thead> <tr> <th>Group Affected</th> <th>What might be the effect?</th> <th>Information to support this.</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Group Affected	What might be the effect?	Information to support this.												
Group Affected	What might be the effect?	Information to support this.													
Further comments relating to the item:															
All appropriate groups will be considered as part of each individual scheme/project.															

3. Result (please tick by double-clicking on relevant box and click on 'checked')
<input type="checkbox"/> High Relevance - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/> Medium Relevance - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/> Low Relevance - This needs to undergo a Stage 2 Equality Impact Assessment
<input checked="" type="checkbox"/> No Relevance - This does not need to undergo a Stage 2 Equality Impact Assessment

For items requiring a Stage 2 equality impact assessment, begin the planning of this now, referring to the equality impact assessment guidance and Stage 2 template.

4. Identify next steps as appropriate:	
Stage Two required	
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	
Stage Two not required:	√

Name: Andrew Garratt

Date: 15 February 2013